

Data protection notice for event portal

Data protection notice regarding the event portal, as a supplement to the general data protection notice of Hoffmann SE at: <https://www.hoffmann-group.com/GB/en/houk/company/datenschutz>.

In the following passages, we have provided information on the data that we process when you book an event with us or when you make contact with us (by email, phone, fax, or online portal), and the rights that you have regarding your personal data.

1. Data processors / contact persons

Information on the data controller can be found at: <http://ho7.eu/dataprotection>. You can contact our Data Protection Officer at any time with any questions relating to data protection, or to revoke any consents previously given or raise an objection to a particular use of your data. The contact details can be found at: <http://ho7.eu/dataprotection>.

2. Processing your data

We collect and process the data that you communicate to us when placing an order or contacting us (such as by phone or by email).

We use your data

1. For training course-related administration (including the preparation of invoices and certificates),
2. To process your enquiries in this regard,
3. To organise the event (printing your name and institution in a list of participants, name tag).
4. If necessary, we forward your data to the service provider commissioned to provide the training and cooperating institutions.

The legal basis for this processing of your data is Art. 6 Paragraph 1 Point b of the General Data Protection Regulation (GDPR) (performance of a contract and pre-contractual measures).

If you have already registered with us for an event, we will have recorded your registration and contact data in our database.

We will store your data as long as we need it to process and implement the events and the services associated with these, and as long as we have a legitimate interest in continuing to store it. In all other cases we will delete your personal data with the exception of any data (such as invoices) that we are required to continue to keep in order to comply with contractual or legal retention periods (e.g. under fiscal or commercial law).

3. Passing your data to others

Occasionally we will pass your data to other contractually associated third parties (such as trainers or payment service providers) if this is necessary to implement the training, handle payments, safeguard our legitimate interests, or process your requests.

The following cases in particular should be mentioned:

Information events and training.

We conclude commissioned data processing contracts with the third parties who process your data or our behalf.

4. Photographs and film recordings

During our events, we occasionally take photos and make films that can be used for publication on the Hoffmann Group intranet, social media and press reports.

The legal basis for the data processing described is our legitimate interests in accordance with Art. 6 Paragraph 1 Point f GDPR or, in special cases, the consent of the participants in accordance with Art. 6 Paragraph 1 Point a GDPR. We have a legitimate interest in photographs and film recordings in order to inform the public about the event.

You can object to the data processing or revoke your consent at any time.

This and other information will be posted in a visible place at each event.

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